

**Manchester High School**

**February 11, 2009**

The Manchester Local School District Board of Education meets in regular session on Wednesday, February 11, 2009 at 6:30 p.m. at Manchester High School. Mr. Richard Foster, Board President presides over the meeting.

**36-09 Call to Order, Moment of Silence and Pledge of Allegiance**

Mr. Roy Cooper, present; Mr. Richard Foster, present; Mr. Terry Himes, present; Ms. Fredricka Jenkins, present; Mrs. Kathleen Stacy, present.

A Moment of Silence is observed followed by the Pledge of Allegiance led by Mrs. Karen Ballengee.

**37-09 Resolution to Approve Agenda**

The Board approves the agenda as presented.

Motion: Mrs. Stacy

Second: Ms. Jenkins

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes.

The President declares the motion carried.

**38-09 Reports & Recognition of Visitors**

1. Superintendent's Report

Mr. Robert Ralstin discusses the following:

- Senate Bill 311 will require high school students to take personal finance to graduate in the 2009-2010 school year and will allow flexible scheduling for high school students to test out of classes.
- The Governor's Ohio Evidence Based Model is recommending that twenty (20) additional days be added to the school year. There are questions as to how it will be funded. The OEEM also has a funding grid that is based upon personnel needs for the students being educated.
- Parents have approached Mr. Stricklett of an interested in starting a girls' junior high soccer program.
- Make-up days will be April 13<sup>th</sup>, May 29<sup>th</sup> and June 1<sup>st</sup>.

2. Treasurer's Report

Mrs. Karen Ballengee reports the following:

- The sidewalk maintenance agreement with the Village is discussed.
- Cathy Mullins from Shawnee State University is helping write our 21<sup>st</sup> Century After School Grant.
- The Auditor of State has notified the district our next five audits will be bided out to an Independent Public Accountant firm. The 2007-08 audit is finished.
- The E-Rate 471 applications have been submitted requesting discounts on telecommunication services for fiscal year 2010.
- Adams County Jobs and Family Services has notified the district due to state budget cuts they are terminating the grant for interventionist services. The district will continue the program through payments from the General Fund.
- The district has been approved for the Medicaid School Program. This program will allow our district to be reimbursed for handicap services.
- The Jarod's law handbook was discussed.
- A list of unneeded items in the bus garage will be sold by sealed bid.

**Manchester High School**

**February 11, 2009**

- The Governor's budget is estimating a 0% increase in stating funding for fiscal year 2010 and a decrease of -2% in fiscal year 2011 for our district. The Governor's budget hinges on receiving federal moneys.
  - The rocks for the flag pole/sign fundraiser will be ordered next week.
  - The district's checking depository contract will expire at the end of June and we will be working on bids that will go out in March.
3. Principals' Reports
- Mr. Jeff Stricklett reports the following:
- Class scheduling will take place the first week in April.
  - Adams County science fair was held on February 5<sup>th</sup>. Two students received superior ratings and thirteen students received excellent ratings.
  - Mr. Stricklett has met with Seniors to discuss planning for graduation.
  - Interim reports will be sent out on February 20<sup>th</sup> and parent-teacher conference is scheduled on February 26<sup>th</sup>.
  - Varsity girls' basketball team will play New Boston in their sectional tournament game on February 19<sup>th</sup> at Northwest High School.
  - Varsity boys' basketball team will play their sectional tournament game on March 3<sup>rd</sup> at Valley High School.
  - Senior night and 8<sup>th</sup> grade recognition will be on February 20<sup>th</sup>.

Mr. Bill Nichols reports on the focal points of the math content standards. Ms. Sue Nichols a Title I Coach, has been working with our elementary teachers on teaching math content standards.

4. Director of Special Programs' Report
- Mr. Mike Cluxton reports on the following:
- Parent After-School Academy was held this afternoon.
  - The Learn & Serve High School class recognized the county, township, state highway workers for their work during the ice storm.
  - The medical office technology adult education program will be starting in March. The Scioto Career and Technical Center will be running the program.
  - Mr. Cluxton attended a preschool meeting with Head Start planning for next year. A sliding pay schedule and the age of participating students was discussed.
  - OIP has finished evaluating our district now they are writing the goals and strategies. Goals will include reading, math and discipline.
  - To encourage parent involvement with their child we will be giving each parent an educational item to work with their child at home.
5. Supervisor of Facilities and Transportation's Report
- Maintenance reports for school buses were presented to the Board.
  - Mr. Scott Kirk is investigating the Clean Diesel School Bus Grant.

6. Recognition of Visitors – none

Recognition of Board – The Board was presented with Ohio School Board Association Recognition certificates.

**39-09 Old Business**

1. CTC Programming and Contract
- The Board discusses with the Superintendent the possible career and technical contract options to provide Manchester High School students with vocational education programs.

**40-09 Resolution to Approve January 14, 2009 Board Meeting Minutes**

The Board hereby approves the regular board meeting minutes of January 14, 2009.

Motion: Mr. Himes

Second: Mr. Cooper

Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes.

The President declares the motion carried.

**41-09 Resolution to Accept January, 2009 Financial Reports**

The Board hereby accepts the January, 2009 financial cash, investment, cash flow, receipts, expenditures and appropriation reports as presented by the Treasurer.

Fund Types	January Revenues	January Expenditures	Total Revenue Fiscal Yr to Date	Total Expenditures Fiscal Yr to Date	Ending January Balance
General	179,036	763,258	6,667,220	6,991,032	1,875,788
Special Revenues	111,746	124,178	803,241	830,063	155,714
Debt Service	181	24,806	2,163,718	2,396,127	2,159,144
Building	0	109,087	9,312	2,154,312	159,935
Agency	2,947	5,819	53,466	32,983	46,290
Trust	267	3,839	10,985	11,177	24,874
<b>Total</b>	<b>\$294,177</b>	<b>\$1,030,986</b>	<b>\$9,707,942</b>	<b>12,415,693</b>	<b>4,421,744</b>

Motion: Ms. Jenkins

Second: Mrs. Stacy

Roll Call: Mr. Cooper, yes; Ms. Jenkins, yes; Mr. Foster, yes; Mrs. Stacy, yes; Mr. Himes, yes.

The President declares the motion carried.

**42-09 Resolution to Approve Scholarship Payments**

The Board hereby approves the scholarship award payments totaling \$8,164 to Shawnee State University for tuition only for Jessica Denen and Devon Taylor minus Shawnee Sate University Scholarships received for the academic year 2008-09 as per agreement. (Jessica Denen \$5,832 tuition minus \$1,500) (Devon Taylor \$5,832 tuition minus \$2,000)

Motion: Mr. Cooper

Second: Mrs. Stacy

Roll Call: Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes.

The President declares the motion carried.

**43-09 Resolution to Approve Safe Routes to Schools Funding Agreement**

The Board hereby approves entering into the Safe Routes to Schools Funding Agreement with the State of Ohio, Department of Transportation in the amount of \$7,500.00 for the noninfrastructure part of the project.

Motion: Mr. Cooper

Second: Ms. Jenkins

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes;

Manchester High School

February 11, 2009

Mrs. Stacy, yes.  
The President declares the motion carried.

**44-09 Resolution to Approve ODOT Work Agreement**

The Board hereby approves entering into a work agreement with the State of Ohio, Department of Transportation authorizing ODOT and its employees, agents and contractors to enter upon the district’s property to construct a sidewalk from the east corporation limit of the Village of Manchester, east along US 52 to Island Creek Road, then north east along Island Creek Road and terminate on the school campus.

Motion: Mrs. Stacy  
Second: Mr. Cooper  
Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes;  
Mr. Cooper, yes.  
The President declares the motion carried.

**45-09 Resolution to Accept R & R Contractors Donation**

The Board hereby accepts a labor donation of \$52,968.00 from R & R Contractors LLC in labor for digging out the bank, pouring concrete, setting bleachers up, putting up light poles and lights, hauling dirt and clean up with our heartfelt thanks for making the stadium possible.

Motion: Mr. Cooper  
Second: Mrs. Stacy  
Roll Call: Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes;  
Mr. Foster, yes.  
The President declares the motion carried.

**46-09 Resolution to Approve Construction Change Orders**

The Board hereby approves the following construction change orders:

American Sound	-1,979.00	Change order 2 Video/Sound
American Sound	-3,429.00	Change order 3 Video/Sound

Motion: Mr. Cooper  
Second: Ms. Jenkins  
Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes;  
Mr. Himes, yes.  
The President declares the motion carried.

**47-09 Resolution to Approve Payment of Invoice**

The Board hereby approves the payment of invoice #53322 from B & J Mechanical, Inc. in the amount of \$1,119.13 for repair work on high school walk-in cooler performed prior to the issuance of a requisition and purchase order.

Motion: Mr. Himes  
Second: Mrs. Stacy  
Roll Call: Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes;  
Ms. Jenkins, yes.  
The President declares the motion carried.

**Manchester High School**

**February 11, 2009**

**48-09 Resolution to Rescind BB&E Construction Change Order 7**

The Board hereby approves rescinding the approval of BB&E construction change order 7 in the amount of \$3,180.00 that was a part of board resolution 412-08. The lowering of the urinals and sinks will be paid separately by purchase order and regular invoice from BB&E. A deduct of \$3,180.00 will be taken from Tanner, Stone, Holsinger & Donges Architect's Contract.

Motion: Mr. Cooper

Second: Mr. Himes

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes;  
Mrs. Stacy, yes.

The President declares the motion carried.

**49-09 Resolution to Approve Amendment of OIP Service Agreement – Region 14 State Support Team**

The Board hereby approves an amendment to the Ohio Improvement Process (OIP) Service Agreement with Southern Ohio Educational Service Center, Fiscal Agent for Region 14 State Support Team to adjust the amount to \$5,250.00 and extend the agreement to June 30, 2009.

Motion: Mrs. Stacy

Second: Mr. Cooper

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes;  
Mr. Cooper, yes.

The President declares the motion carried.

**50-09 Resolution to Adopt the 2010-2012 Education Technology Plan**

The Board hereby adopts the Education Technology Plan for school years 2009-10, 2010-11, and 2011-12 as per Superintendent Ralstin's recommendation.

Motion: Mr. Cooper

Second: Mr. Himes

Roll Call: Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes;  
Mr. Foster, yes.

The President declares the motion carried.

**51-09 Resolution to Approve SCOESC Coach Provider Agreement**

The Board hereby approves entering into a provider agreement with South Central Ohio Educational Service Center for 1 math coach and 2 literacy coaches in the amount of \$33,014.00 for the 2008-09 school year.

Motion: Mr. Cooper

Second: Mr. Himes

Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes;  
Mr. Himes, yes.

The President declares the motion carried.

**52-09 Resolution to Enter Executive Session**

The Board hereby enters executive session at 8:48 p.m. as per O.R.C. 121.22 for the purpose of (G-1) to consider the employment, discipline, evaluation, appointment, compensation of public employees.

Motion: Mr. Cooper

**Manchester High School**

**February 11, 2009**

Second: Ms. Jenkins

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes;  
Mrs. Stacy, yes.

The President declares the motion carried.

**53-09 Resolution to Re-Enter Public Session**

The Board hereby re-enters public session at 10:05 p.m. from executive session as per O.R.C. 121.22 for the purpose of (G-1) to consider the employment, discipline, evaluation, appointment and compensation of public employees.

Motion: Mr. Cooper

Second: Mr. Foster

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes;  
Mr. Cooper, yes.

The President declares the motion carried.

**54-09 Resolution to Employ Substitute Teachers**

The Board hereby approves employing the following substitute teachers upon the nomination from South Central Ohio Educational Service Center Superintendent, Lowell Howard for the 2008-09 school year to be paid at the daily rate of \$100.00 per day for days actually taught as per the recommendation of Superintendent Ralstin

Long-term – Hilary McKenzie, Jerry Doug Montavon  
Provisional – Leah Thompson  
Permanent – Junice Foster  
Short-term – Scott Thatcher

Motion: Mrs. Stacy

Second: Mr. Cooper

Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes;  
Mr. Himes, yes.

The President declares the motion carried.

**55-09 Resolution to Employ Safety Patrol Advisor**

The Board hereby approves the employment of Laura Reaves on a one year limited supplemental contract for the remainder of the 2008-09 school year to be paid on category VI with 2 years of experience as per the recommendation of Superintendent Ralstin.

Motion: Mr. Himes

Second: Mrs. Stacy

Roll Call: Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes;  
Ms. Jenkins, yes.

The President declares the motion carried.

**56-09 Any Other Business**

**56A-09 Resolution to Approve Applying for the Clean Diesel School Bus Fund Retrofit Grant**

The Board hereby approves the administration to apply for the Clean Diesel School Bus Fund Retrofit Grant.

Motion: Mrs. Stacy

**Manchester High School**

**February 11, 2009**

Second: Ms. Jenkins

Roll Call: Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes;  
Mr. Foster, yes.

The President declares the motion carried.

**56B-09 Discussion to Complete the A-Z Effective School Board Award Application**

The Board discusses and evaluates questions from the A-Z Effective School Board Award application from the Southwest Region OSBA.

**57-09 Resolution to Adjourn**

The Board hereby adjourns at 10:27 p.m.

Motion: Mr. Cooper

Second: Mrs. Stacy

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes;  
Mr. Cooper, yes.

The President declares the motion carried.

SIGNED BY:

\_\_\_\_\_  
Richard K. Foster, President

ATTESTED BY:

\_\_\_\_\_  
Karen K. Ballengee, Treasurer