

**Manchester High School**

**October 8, 2008**

The Manchester Local School District Board of Education meets in regular session on Wednesday, October 8, 2008 at 6:30 p.m. at Manchester High School. Mr. Richard Foster, Board President presides over the meeting.

**333-08 Call to Order, Moment of Silence and Pledge of Allegiance**

Mr. Roy Cooper, present; Mr. Richard Foster, present; Ms. Fredricka Jenkins, present; Mrs. Kathleen Stacy, present.

A Moment of Silence is observed followed by the Pledge of Allegiance led by Mr. Scott Kirk.

**334-08 Resolution to Approve Agenda**

The Board approves the agenda as presented.

Motion: Ms. Jenkins

Second: Mrs. Stacy

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

**335-08 Reports & Recognition of Visitors**

1. Superintendent's Report  
Mr. Robert Ralstin reports the following:
  - The district October enrollment is 899 with 68 attending the CTC.
  - A copy of the Ohio Improvement Plan template is given to the Board and discussed.
  - The Safety Patrol is considering New York City or Gatlinburg for their annual trip.
  
2. Treasurer's Report - none
  
3. Principals' Reports  
Mr. Jeff Stricklett reports:
  - The accomplishments of the Webmaster class are discussed.
  - The Parent-Teacher Conference was well attended.
  - Mr. Stricklett attended a value added meeting and has been meeting with his teachers to discuss test scores.
  - The band/chorus concert is scheduled on October 30<sup>th</sup> at 7:00 p.m.
  - The Honor Society inducted 20 students.  
Mr. Bill Nichols reports:
  - The Fall Carnival is scheduled on October 25<sup>th</sup> starting at 2:00 p.m.
  - The Safety Patrol will be having a Chili Supper before the October 24<sup>th</sup> football game.
  - COSI will be at the elementary on November 4<sup>th</sup>.
  - Mr. Nichols is using the Tennessee Education Program daily building walk through and has been collecting weekly assessments.
  - We had a fire alarm Wednesday morning before school started and the students were evacuated within a minute and half.
  - Ms. Caroline Grooms reports on the start of the After School program. The program has an average of 84 students daily. The teachers will be going through CPR training required for the program.
  
4. Director of Special Programs' Report  
Mr. Mike Cluxton reports:

**Manchester High School**

**October 8, 2008**

- The 'Lights on for After School' will be held on October 22<sup>nd</sup> from 5:00 to 7:00 p.m.
  - The ABLE program has started their program with orientation.
  - The Junior High Learn and Serve program is tutoring at the elementary and is using the theme, 'help others before ourselves'.
  - The High School Learn and Serve program is emphasizing partnering with businesses and community. On October 24<sup>th</sup>, 'Improve Ohio Day' the high school students will be helping the Village to install missing building numbers on buildings in the Village.
  - We will be receiving new bicycle racks from the Safe Routes to School Grant and October 10<sup>th</sup> will be 'Walk to School Day'
5. Supervisor of Facilities and Transportation's Report  
Mr. Scott Kirk reports:
- The State Fire Marshall has completed his inspection and has found 40 minor infractions to be corrected. The Fire Marshall has also spent time with the staff to educate them on safety issues.
  - Valley Cleaning Supply has been helping with custodian time schedules.
  - The first home football game was a success and Mr. Kirk reports the following individuals played a big part in getting the stadium seating and lighting ready: Pete Rigdon & Mike Rigdon and their families, Bruce Myer, Jerry & Wilma Jones, Mike Arthur, Dennis May, Greg Rideout, Kelly Frost, Kenny Stewart, Tim Literal, Dave Marting, Jeff Arnold, Maverick Lewis, Derick Insko, Manchester Fire Department, and staff Sam Bolender, Duwayne Rideout, Dan Sheridan, Rich Arnold.  
The Board of Education, administration and staff wish to extend their appreciation for the hundreds of volunteer hours of work that went into the stadium project.
6. Recognition of Visitors  
Ms. Annissa Grooms and Ms. Kristin Paul address the Board concerning the re-establishment of the Parent Teacher Organization at the elementary.

**336-08 Old Business** - none

**337-08 Resolution to Approve September 24, 2008 Board Meeting Minutes**

The Board hereby approves the regular board meeting minutes of September 24, 2008.

Motion: Ms. Jenkins

Second: Mrs. Stacy

Roll Call: Mr. Foster, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes.

The President declares the motion carried.

**338-08 Resolution to Accept September, 2008 Financial Reports**

The Board hereby accepts the September, 2008 financial cash, investment, cash flow, receipts, expenditures and appropriation reports as presented by the Treasurer.

**Manchester Local Board of Education**

**Regular**

**Manchester High School**

**October 8, 2008**

Fund Types	September Revenues	September Expenditures	Total Revenue Fiscal Yr to Date	Total Expenditures Fiscal Yr to Date	Ending September Balance
General	2,362,542	774,149	5,891,223	3,857,801	4,233,021
Special Revenues	111,189	112,857	291,018	305,374	168,180
Debt Service	224,650	57	2,160,801	40,522	4,511,831
Building	0	129,005	4,000	1,754,384	554,551
Agency	5,346	522	8,409	7,361	26,854
Trust	0	0	9,263	6,338	27,991
<b>Total</b>	<b>\$2,703,727</b>	<b>\$1,016,590</b>	<b>\$8,364,714</b>	<b>5,971,780</b>	<b>9,522,428</b>

Motion: Mr. Foster  
 Second: Mr. Cooper  
 Roll Call: Mr. Foster, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes.  
 The President declares the motion carried.

**339-08 Resolution to Accept Grants**

The Board hereby accept the following grants:

eTech Professional Development	\$2,430.00
Ohio K-12 Network	\$6,000.00
Lights On AfterSchool Forum Mini-Grant	\$ 829.52

Motion: Mr. Cooper  
 Second: Ms. Jenkins  
 Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes.  
 The President declares the motion carried.

**340-08 Resolution to Approve CCIP Grant Transfers**

The Board hereby approves the following transfers to move the 2007-2008 remaining CCIP grant funds to the 2008-2009 CCIP grants funds.

	<i>From</i>	<i>To</i>	<i>Amount</i>
IDEA Part B	516/9008	516/9009	\$3,765.10
Title I	572/9008	572/9009	\$2,512.21
Title IV	584/9008	584/9009	\$ 874.97
Title IIA	590/9008	590/9009	\$ 162.21
Title VI-B	599/9028	599/9029	\$ 300.00

Motion: Mr. Cooper  
 Second: Ms. Jenkins  
 Roll Call: Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes. Ms. Jenkins, yes.  
 The President declares the motion carried.

**341-08 Resolution to Accept Donation**

The Board hereby accepts a donation of \$694.00 from the 2007-08 Elementary PTO for the Safety Patrol to help with the expenses of their annual trip.

Motion: Mr. Cooper  
 Second: Ms. Jenkins  
 Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.  
 The President declares the motion carried.

Manchester High School

October 8, 2008

**342-08 Resolution to Set the 2009 Manchester High School Commencement**

The Board hereby sets the 2009 Manchester High School commencement for May 24, 2009 at 4:00 p.m.

Motion: Mr. Foster

Second: Mr. Cooper

Roll Call: Mr. Foster, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes.

The President declares the motion carried.

**343-08 Resolution to Approve Change Orders**

The Board hereby approves the following change orders:

BB&E -HVAC	\$7,051.55
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Motion: Mr. Foster

Second: Mr. Cooper

Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes.

The President declares the motion carried.

**344-08 Resolution to Enter Executive Session**

The Board enters executive session at 7:55 p.m. as per O.R.C. 121.22 for the purpose of (G-1) to consider the employment and appointment of public employees.

Motion: Mr. Cooper

Second: Ms. Jenkins

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

**345-08 Resolution to Re-Enter Public Session**

The Board re-enters public session at 9:14 p.m. from executive session as per O.R.C. 121.22 for the purpose of (G-1) to consider the employment and appointment of public employees.

Motion: Mr. Cooper

Second: Ms. Jenkins

Roll Call: Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Ms. Jenkins, yes.

The President declares the motion carried.

**346-08 Resolution to Award Supplemental Contracts**

The Board hereby awards the following supplemental contracts below for the 2008-2009 school year upon recommendation of Superintendent Ralstin.

<i>Name</i>	<i>Position</i>	<i>Exp</i>
Doug Mack	LPDC	III/1
Tim Brown	LPDC	III/1
William McFarland	LPDC	III/4
Michael Cluxton	LPDC	III/4
Caroline Grooms	LPDC	III/11
Caroline Grooms	LPDC – Chair	V/11
Larry Heller	Asst Football	III/0

Motion: Ms. Jenkins

**Manchester High School**

**October 8, 2008**

Second: Mr. Cooper

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

**347-08 Resolution to Employ Security Officers**

The Board hereby employs the following security officers for the 2008-09 school year on an as needed basis at \$15.00 per hour.

Roger Dean	Matt Klepper	Matt Nicholas
Bruce Troutman	David Barlow	

Motion: Mr. Cooper

Second: Ms. Jenkins

Roll Call: Mr. Foster, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes.

The President declares the motion carried.

**348-08 Resolution to Employ Substitute Teachers**

The Board hereby approves employing the following substitute teachers upon the nomination from South Central Ohio Educational Service Center Superintendent, Lowell Howard for the 2008-09 school year to be paid at the daily rate of \$100.00 per day for days actually taught.

Professional – Elaine Chaney  
Short-term – Jessica Swann

Motion: Mrs. Stacy

Second: Ms. Jenkins

Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes.

The President declares the motion carried.

**349-08 Any Other Business**

**349A-08 Resolution to Change Time of October 22, 2008 Meeting**

The Board hereby changes the time of the October 22, 2008 to 7:00 p.m.

Motion: Mr. Foster

Second: Ms. Jenkins

Roll Call: Mr. Foster, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes.

The President declares the motion carried.

**350-08 Resolution to Adjourn**

The Board hereby adjourns at 9:24 p.m.

Motion: Mr. Cooper

Second: Mrs. Stacy

Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes.

The President declares the motion carried.

SIGNED BY:

ATTESTED BY:

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Richard K. Foster, President

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Karen K. Ballengee, Treasurer