

Manchester High School

November 6, 2008

The Manchester Local School District Board of Education meets in regular session on Thursday, November 6, 2008 at 6:30 p.m. at Manchester High School. Mr. Richard Foster, Board President presides over the meeting.

383-08 Call to Order, Moment of Silence and Pledge of Allegiance

Mr. Roy Cooper, present; Mr. Richard Foster, present; Mr. Terry Himes, present; Ms. Fredricka Jenkins, present; Mrs. Kathleen Stacy, present.

A Moment of Silence is observed followed by the Pledge of Allegiance led by Mr. Ted Gifford.

384-08 Resolution to Approve Agenda

The Board approves the agenda as presented with noted additions on agenda.

Motion: Ms. Jenkins

Second: Mrs. Stacy

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes.

The President declares the motion carried.

385-08 Resolution to Honor Reporters

The Board hereby honors the following news reporters:

Whereas, in each community, the public schools are shaped by that community to provide the most appropriate and effective education for the schoolchildren who attend those schools; and

Whereas, public schools are dependent upon the community's support in countless ways, including support in setting goals for the education of our children, in establishing successful volunteer and booster programs at the schools, for funding of facilities and operations, and in the election of qualified school board members; and

Whereas, much of the community's knowledge and opinions about the public schools depend on responsible reporting by local media representatives who decide which news to share with the community, how much attention will be focused on various issues and what the tone of the reporting will be; therefore

Now Be It Resolved that the Manchester Board of Education names Michael Arthur, Matt Hilderbrand, Carleta Weyrich from *The People's Defender* and Wendy Mitchell from *The Ledger Independent* to the 2008 OSBA Media Honor Roll, calling attention to the ongoing responsible and exemplary nature of reporting on this community's public schools.

We express our appreciation for your balanced and accurate approach to sharing with this community both the challenges facing our schools and the successes achieved by the staff and students. Your work has aided this community in focusing on the goal of providing the best public schools we can for every child who attends them.

Motion: Mr. Himes

Second: Mr. Cooper

Roll Call: Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes.

The President declares the motion carried.

Manchester High School

November 6, 2008

386-08 Reports & Recognition of Visitors

1. Superintendent's Report
Ms. Pam Sebastian and Diana Hilterbrand, Ohio Improvement Process Regional Facilitators from Region 14, explains the OIP process. The Regional Facilitators are giving the School District Team training and support to develop 2 to 3 goals for the district plan and building plans based upon student achievement data.

Mr. Robert Ralstin discusses the High School will implement a student ticket presale for home events. Students purchasing their student event tickets during the school day will pay \$2.00 for the presale admission tickets.
2. Treasurer's Report
Ms. Karen Ballengee thanks those that helped with the levy and discusses the audit is progressing, the tax budget will need to be set in January, and retroactive pay for the OAPSE employees will be paid on the November 14th pay.
3. Principals' Reports
Mr. William Nichols reports staff members participated in the nonviolent crisis intervention training taught by Milinda Davis. COSI was on site teaching 'It's Just Chemistry'. Buster the Bus was present for school bus safety week. The students have brought food in for project 'Make a Difference Day' to be sent to our troops overseas. Students attended the Veteran's Day program held at the High School.

Mr. William McFarland reports on discipline. Mr. Josh Cracraft is in the process of placing the discipline referral form on the web site. Mr. McFarland is also reviewing previous years' EMIS discipline reports.

Mr. Jeff Stricklett reports the OHSAA scrimmage charity basketball games will be held at home on November 22st with Portsmouth West High School girls and boys teams. The Manchester VFW will be donating \$500 to cover the donation to the OHSAA for athletic scholarships. Portsmouth West has chosen to donate their half of the gate to the Soldiers Angels program and Manchester has chosen to donate their half of the gate to the American Cancer Society. The Christmas Concert will be held on December 3rd.

Mr. Ted Gifford (High School Librarian) reports on the electronic card catalog system, Info Ohio data bases that are available, the Gale reference system, and the NoodleTools research paper program. Mr. Gifford is working with Southern State College and Shawnee State University to provide our students with the library skills they will need in college. Teachers, Brandi Thomas and Andy Nelson are shadowing Mr. Gifford while working on their Master Degrees.
4. Director of Special Programs' Report
Mr. Mike Cluxton reports the attendance at the High School is at 95.61% and the Elementary is at 95.27%. Students meeting 98% attendance were rewarded a certificate and pop corn. Students and staff attended a program dealing with bullying. H & W is donating the Student of the Month t-shirts. The After School program had a fossil hunt. Counseling services are starting in the After School program.

- 5. Supervisor of Facilities and Transportation’s Report
Mr. Scott Kirk reports the bus walk through safety system is being installed on all of the school buses. The custodian staff is going through training for floor care and sanitizing. Mr. Scott and Mr. Sam Bolender have been going through air quality training with Trane.
- 6. Recognition of Visitors – Ms. Veronica Combs and Ms. Caroline Grooms made requests to speak, but both declined stating their concerns had been discussed during the reports.

387-08 Old Business - none

388-08 Resolution to Approve October 21 and 22, 2008 Board Meeting Minutes

The Board hereby approves the special board meeting minutes of October 21, 2008 and the regular board meeting minutes of October 22, 2008.

Motion: Ms. Jenkins
 Second: Mr. Cooper
 Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes.
 The President declares the motion carried.

389-08 Resolution to Accept October, 2008 Financial Reports

The Board hereby accepts the October, 2008 financial cash, investment, cash flow, receipts, expenditures and appropriation reports as presented by the Treasurer.

Fund Types	October Revenues	October Expenditures	Total Revenue Fiscal Yr to Date	Total Expenditures Fiscal Yr to Date	Ending October Balance
General	195,532	802,573	6,086,755	4,660,374	3,625,980
Special Revenues	129,925	160,837	420,943	466,211	137,268
Debt Service	0	2,315,725	2,160,801	2,356,247	2,196,106
Building	862	124,229	4,862	1,878,613	431,185
Agency	25,003	7,779	33,411	15,140	44,078
Trust	1,115	1,000	10,378	7,338	28,106
Total	\$352,437	\$3,412,143	\$8,717,150	9,383,923	6,462,723

Motion: Mr. Cooper
 Second: Mr. Himes
 Roll Call: Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes.
 The President declares the motion carried.

390-08 Resolution to Approve Fiscal Agent Agreement with Village of Manchester

The Board hereby approves a fiscal agent agreement with the Village of Manchester.

Whereas, the Village of Manchester and the Manchester Local School District have jointly worked together to successfully be awarded the Safe Routes to School Grant through the Ohio Department of Transportation;

Whereas, it is the responsibility of the Village of Manchester to be the fiscal agent for the Safe Routes to School Grant;

Manchester High School

November 6, 2008

Whereas, it is the responsibility of the Manchester Local School District to implement the Education and Encouragement portion of the Safe Routes to School Grant;

Therefore, the Village of Manchester and the Manchester Local School District enters into an agreement that the School District will expend its' resources to implement the Education and Encouragement program and will invoice the Village of Manchester for its' costs approved by the grant;

Therefore, the Village of Manchester will invoice the Ohio Department of Transportation and will reimburse the Manchester Local School District upon receipt of the funds from the Ohio Department of Transportation.

Motion: Mr. Foster

Second: Ms. Jenkins

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes.
Mrs. Stacy, yes.

The President declares the motion carried.

391-08 Resolution to Approve Manchester Elementary Afterschool Student Intervention Services Handbook

The Board hereby approves the Manchester Elementary Afterschool Student Intervention Services Handbook upon the recommendation of Superintendent Ralstin.

Motion: Mrs. Stacy

Second: Mr. Cooper

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes;
Mr. Cooper, yes.

The President declares the motion carried.

392-08 Resolution to Accept Donations

The Board hereby accepts a donation of \$500.00 from the Manchester Legion Post 325 VFW Post 8287 Veteran's Club for the Charity Basketball Game and donations of \$1,115.00 for the George/Maggie Scott Scholarship Fund.

Motion: Mr. Cooper

Second: Mrs. Stacy

Roll Call: Mr. Foster, yes; Mr. Himes, abstain; Ms. Jenkins, yes; Mrs. Stacy, yes;
Mr. Cooper, yes.

The President declares the motion carried.

393-08 Resolution to Set the 2009 Tax Budget Hearing

The Board hereby sets the 2009 tax budget hearing on January 14, 2009 at 5:30 p.m. at Manchester High School.

Motion: Mr. Himes

Second: Ms. Jenkins

Roll Call: Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes;
Mr. Foster, yes.

The President declares the motion carried.

Manchester High School

November 6, 2008

394-08 Resolution to Set 2009 Organizational Meeting

The Board hereby sets the 2009 organizational meeting on January 14, 2009 at 6:30 p.m. at Manchester High School.

Motion: Mrs. Stacy

Second: Mr. Cooper

Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes.

The President declares the motion carried.

395-08 Resolution to Appoint a President Pro-tempore for the Organizational Meeting

The Board hereby appoints Rick Foster to act as president pro-tempore during the 2009 organizational meeting.

Motion: Mr. Cooper

Second: Ms. Jenkins

Roll Call: Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, abstain; Mr. Himes, yes; Ms. Jenkins, yes.

The President declares the motion carried.

396-08 Resolution to Approve Membership in SATH

The Board hereby approves a \$500.00 membership in the Supplementary Assistance to the Handicapped, Inc. District Fellowship Program for the 2008-09 school year upon recommendation of Superintendent Ralstin.

Motion: Mrs. Stacy

Second: Mr. Cooper

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

397-08 Resolution to Enter Executive Session

The Board enters executive session at 8:48 p.m. as per O.R.C. 121.22 for the purpose of (G-1) to consider the employment, appointment, compensation of public employees, (G-2) to consider the sale of property at competitive bidding, and (G-4) reviewing negotiations.

Motion: Mr. Cooper

Second: Ms. Jenkins

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

398-08 Resolution to Re-Enter Public Session

The Board re-enters public session at 9:53 p.m. from executive session as per O.R.C. 121.22 for the purpose of (G-1) to consider the employment, appointment and compensation of public employees, (G-2) to consider the sale of property at competitive bidding, and (G-4) reviewing negotiations.

Motion: Ms. Jenkins

Second: Mr. Cooper

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes.

Manchester High School

November 6, 2008

The President declares the motion carried.

399-08 Resolution to Ratify the OAPSE/AFSCME Local 343 Contract

The Board hereby ratifies the three (3) year negotiated contract with Ohio Association of Public School Employees Local 343 effective July 1, 2008 through June 30, 2011 upon recommendations of Superintendent Ralstin and Treasurer Ballengee.

Motion: Mr. Himes

Second: Mr. Cooper

Roll Call: Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes;
Ms. Jenkins, yes.

The President declares the motion carried.

400-08 Resolution to Revise OAPSE Contract Pay

The Board hereby approves revising the 2008-09 contract pay of OAPSE employees in accordance with the negotiated contract as presented by the Treasurer.

Motion: Ms. Jenkins

Second: Mr. Cooper

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes.
Mrs. Stacy, yes.

The President declares the motion carried.

401-08 Resolution to Employ Classified Substitute

The Board hereby employs Amy May as a classified substitute for the 2008-09 school year on an as needed basis at step zero of the classification worked upon recommendation of Superintendent Ralstin.

Motion: Ms. Jenkins

Second: Mrs. Stacy

Roll Call: Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper,
abstain; Mr. Foster, yes.

The President declares the motion carried.

402-08 Resolution to Employ Substitute Teachers

The Board hereby approves employing the following substitute teachers upon the nomination from South Central Ohio Educational Service Center Superintendent, Lowell Howard for the 2008-09 school year to be paid at the daily rate of \$100.00 per day for days actually taught.

Long-term – Claiborne Fox, Stuard Lax, Allcia McClanahan

Motion: Mr. Cooper

Second: Mrs. Stacy

Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes.
Mr. Himes, yes.

The President declares the motion carried.

Manchester High School

November 6, 2008

403-08 Resolution to Employ Personnel for Supplemental Positions

The Board hereby employs the following individuals on one year supplemental limited contracts for the 2008-09 school year upon recommendation of Superintendent Ralstin:

Thad Youngen	HS Varsity Track Coach	Cat II/ 0 Exp
Cheri McClanahan	Elem. Yearbook Advisor	Cat VI/ 3 Exp

Motion: Mr. Cooper

Second: Mr. Himes

Roll Call: Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes.

The President declares the motion carried.

404-08 Any Other Business

404A-08 Resolution to Approve Setting Classified Substitute Rates

The Board hereby approves setting the classified substitute hourly rates per the 2008-2009 salary schedule at step zero (0) effective October 16, 2008.

Motion: Mr. Cooper

Second: Mrs. Stacy

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes. Mrs. Stacy, yes.

The President declares the motion carried.

404B-08 Resolution to Authorize the Auction Advertisement of the Woolard Elementary Property

The Board hereby authorizes the Superintendent and Treasurer to advertise the auction of the Woolard Elementary property on January 24, 2009 at 10:00 a.m.

Motion: Mr. Cooper

Second: Mr. Himes

Roll Call: Mr. Cooper, yes; Ms. Jenkins, yes; Mr. Foster, yes; Mrs. Stacy, yes; Mr. Himes, yes.

The President declares the motion carried.

405-08 Resolution to Adjourn

The Board hereby adjourns at 10:12 p.m.

Motion: Mr. Himes

Second: Mr. Cooper

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes.

The President declares the motion carried.

SIGNED BY:

Richard K. Foster, President

ATTESTED BY:

Karen K. Ballengee, Treasurer