

Manchester High School

December 10, 2008

The Manchester Local School District Board of Education meets in regular session on Wednesday, December 10, 2008 at 6:30 p.m. at Manchester High School. Mr. Richard Foster, Board President presides over the meeting.

406-08 Call to Order, Moment of Silence and Pledge of Allegiance

Mr. Roy Cooper, present; Mr. Richard Foster, present; Mr. Terry Himes, present; Ms. Fredricka Jenkins, present; Mrs. Kathleen Stacy, present.

A Moment of Silence is observed followed by the Pledge of Allegiance led by Mrs. Romona Applegate.

407-08 Resolution to Approve Agenda

The Board approves the agenda as presented.

Motion: Mr. Cooper

Second: Mrs. Stacy

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes.

The President declares the motion carried.

408-08 Reports & Recognition of Visitors

1. Superintendent's Report
Mr. Robert Ralstin reports the following:
Discusses the 2009-2010 school calendar.
School will be dismissed early on December 19th at 1:00 p.m.
There is a need for a boys Freshman coach this year due to the number of Freshman.
A part-time bus driver is needed for the town shuttle.
The 3rd grade October testing results have been received and 56% of our students passed the test.
Title I School Improvement funds will be used for math and literacy coaches and staff inservice to address building atmosphere.
Scioto County Career Technical Center will be offering adult classes on our site in 2009.
The policy committee has met and will be bring policy changes to the next meeting.
2. Treasurer's Report
Mrs. Karen Ballengee reports the following:
The district has 9 students participating in home schooling, and 19 students participating in community schools.
We will be expanding our investment options with the addition of Star Ohio and RBC Investment brokers.
Our sidewalk grant has been posted on ODOT's web site as an example grant. The survey work has been completed and the project is on schedule. We are presently working on an agreement with the Village concerning the maintenance of the new sidewalks.
West End Electric has submitted their final invoice for the stadium lighting.
DP&L has filed for air quality exemptions on \$15,412,479 of assessed valuation additions and renovations.
The State is rumored to be considering a 10% cut in the state education budget in January, 2009.

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We have been approved for a .5 special education preschool unit funding this year. Ms. Ellen Purchase and Mr. Brett Justice worked on obtaining the funding for the district.

The breakdown of the changes in the amended certificate of estimated resources and amended appropriations is discussed.

3. Principals' Reports

Mr. Jeff Stricklett reports the following:

Parent/Teacher conferences 4:00-6:30 on December 11, 2008

He has met with the math curriculum team and the social studies team this week. He will be meeting with the language arts and science teams next week.

The following students won awards at the Maysville Community College Art Show: Travis Spires, Kelly Edwards, Chad Watson, Shannon Smith, Clayton Blevins, Faylynn Sharp, Tasha Hanson, Brittany Stapleton, Lance Dickerson, Alex Bilyeu and Chastity Case. Tasha Hanson received an honorable mention and Chastity Case received first place.

Mrs. Romona Applegate and her officers, Alli Taylor, Whitney Bowling and Jacob Young gives a presentation on the activities of the Junior Beta Club. Some of the activities they are participating in include: recycling, March of Dimes premature days, and helping senior citizens from Georgetown Villa shop at WalMart.

Mr. Bill Nichols reports the following:

Monday the K-2 music program had an attendance of over 500.

The 3-6 music program will be held on December 16th.

The Parent/Teacher conference will be held on December 11th, 3:30-6:30.

We have received the fall third grade reading test scores and staff is analyzing the results.

Josh Cracraft has the school disciplinary form on the computer system.

4. Director of Special Programs' Report

Mr. Mike Cluxton reports:

Ohio Department of Education was here this week for an onsite preschool and afterschool inspection.

Adams County Regional Medical Center is working on an obesity grant.

The staff wellness program has finished for the fall and will start back in January. The aerobics program will start January 12th at 6:30 p.m.

The indoor walking program has started with over 20 participants.

Dual enrollment students are taking college tests.

5. Supervisor of Facilities and Transportation's Report

Mr. Scott Kirk reports:

Worker Compensation meetings are addressing slips and falls and our staff is being made aware of this hazard.

Mr. Kirk and Mr. Sam Bolender have attended indoor air quality training.

The elementary punch list was presented and discussed.

Adjustments have been made to the bus garage heating system to conserve energy with a programmable thermostat and one section of the garage has been closed off.

6. Recognition of Visitors

Mr. Bruce Marois addresses the Board concerning the district report card and states he feels that the personnel are not doing their job.

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Mrs. Monica Gilliam addresses the Board concerning the need for a junior high afterschool program, a need for a district web calendar and the 'Dog Tracks' monthly letter is being sent out late.

409-08 Old Business - none

410-08 Resolution to Approve November 6, 2008 Board Meeting Minutes

The Board hereby approves the regular board meeting minutes of November 6, 2008.

Motion: Ms. Jenkins

Second: Mr. Cooper

Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes.

The President declares the motion carried.

411-08 Resolution to Accept November, 2008 Financial Reports

The Board hereby accepts the November, 2008 financial cash, investment, cash flow, receipts, expenditures and appropriation reports as presented by the Treasurer.

Fund Types	November Revenues	November Expenditures	Total Revenue Fiscal Yr to Date	Total Expenditures Fiscal Yr to Date	Ending November Balance
General	185,783	795,678	6,272,538	5,456,052	3,016,085
Special Revenues	140,030	112,521	560,973	578,732	164,777
Debt Service	0	14,925	2,160,801	2,371,172	2,181,181
Building	3,200	59,406	8,062	1,938,018	374,979
Agency	10,403	5,831	43,814	20,971	48,649
Trust	315	0	10,693	7,338	28,421
Total	<u>\$339,731</u>	<u>\$988,361</u>	<u>\$9,056,881</u>	<u>10,372,283</u>	<u>5,814,092</u>

Motion: Mr. Cooper

Second: Mrs. Stacy

Roll Call: Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes.

The President declares the motion carried.

412-08 Resolution to Approve Construction Change Order

The Board hereby approves construction change order 10 with Sidewinder Electric Co. in the amount of \$7,215.22, change order 7 with B.B. & E., Inc. in the amount of \$3,180.00, and a deduct of \$3,180.00 from the Tanner & Stone Architect Contract.

Motion: Mr. Foster

Second: Mrs. Stacy

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

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413-08 Resolution to Approve Entering into an Adult Education Memorandum of Agreement with the Scioto County Career Technical Center

The Board hereby approves entering into an adult education memorandum of agreement with Scioto County Career Technical Center for one year effective January 1, 2009 upon the recommendation of Superintendent Ralstin and Treasurer Ballengee.

Motion: Mrs. Stacy

Second: Mr. Cooper

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes;
Mr. Cooper, yes.

The President declares the motion carried.

414-08 Resolution to Notify AC/OVSD of Intent to Not Enter into the Same Type of CTC Contract

The Board hereby directs the Superintendent to notify Adams County/Ohio Valley School District of its intent to not enter into the same type of High School Career Technical Center contract that both parties presently have between them.

Motion: Mr. Cooper

Second: Mrs. Stacy

Roll Call: Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes;
Mr. Foster, yes.

The President declares the motion carried.

415-08 Resolution to Accept Donations

The Board hereby accepts a donation of \$500.00 with a subscription to *The Week* from Adams County Common Pleas Court Judge Brett M. Spencer for the Academic Team, donations of \$315.00 for the George/Maggie Scott Scholarship Fund, and a \$3,200.00 donation from B. B. & E., Inc. for the construction account.

Motion: Mr. Cooper

Second: Ms. Jenkins

Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes;
Mr. Himes, yes.

The President declares the motion carried.

416-08 Resolution to Acknowledge the Treasurer Participated in Certified Public Records Training on Behalf of Board Member Terry Himes

The Board hereby acknowledges that the Treasurer, Karen Ballengee attended the Auditor of State's Certified Public Records Training on November 21, 2008 on behalf of Board Member, Terry Himes as per board policy to meet the requirements of Ohio Revised Code Section 149.43(E)(1).

Motion: Mr. Foster

Second: Ms. Jenkins

Roll Call: Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes;
Ms. Jenkins, yes.

The President declares the motion carried.

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417-08 Resolution to Approve Learn & Serve Student Activity Budget

The Board hereby approves the Learn & Serve Student Activity Budget for the 2008-2009 school year.

Motion: Mr. Foster

Second: Mrs. Stacy

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

418-08 Resolution to Approve the Sale of the Woolard School Property to the Village of Manchester

The Board hereby approves the sale of the Woolard School Property to the Village of Manchester in the amount of \$1.00 effective January 1, 2009 as per Ohio Revised Code Section 3313.41(C) and authorizes the President and Treasurer to execute and deliver deed or other necessary instruments of conveyance to complete the sale.

Motion: Ms. Jenkins

Second: Mr. Cooper

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

419-08 Resolution to Amend 2008-09 Amended Certificate of Estimated Resources and Amended Appropriations

The Board hereby adopts the following amended 2008-09 amended certificate of estimated resources and 2008-09 amended annual appropriations at fund level upon recommendation of Treasurer Ballengee:

	2008-2009	Amended Certificate	Annual
	Fund	Estimated Resources	Appropriations
001	General	\$ 14,675,350.61	\$ 12,535,646.32
035	Termination Benefits	\$ 129,027.40	\$ 110,000.00
006	Food Service	\$ 551,708.52	\$ 482,898.50
018	Public School Support	\$ 38,586.93	\$ 20,500.00
019	Neediest Kids	\$ 4,000.00	\$ 4,000.00
300	District Managed Activities	\$ 156,755.14	\$ 105,535.00
432	Management Information	\$ 15,000.00	\$ 15,000.00
439	Public School Preschool	\$ 190,000.00	\$ 190,000.00
451	Data Communication	\$ 6,000.00	\$ 6,000.00
452	E-Tech Profess Dev	\$ 2,430.00	\$ 2,430.00
499	Misc State Grants	\$ 5,358.97	\$ 5,358.97
516	IDEA Part B	\$ 243,686.20	\$ 243,686.20
572	Title I	\$ 602,362.78	\$ 602,362.78
573	Title V	\$ 633.49	\$ 633.49
584	Title IV	\$ 12,087.01	\$ 12,087.01
590	Title II-A	\$ 100,481.58	\$ 100,481.58
599	Misc Federal Grants	\$ 43,680.53	\$ 43,680.53
002	Debt Retirement	\$ 6,403,945.25	\$ 4,063,294.06
004	Building Construction	\$ 285,363.79	\$ 285,363.79
200	Student Managed Activity	\$ 94,991.59	\$ 78,895.00
007	Special Trusts	\$ 10,913.29	\$ 4,513.00
008	Endow ment	\$ 4,450.00	\$ 2,000.00
029	Education Foundation	\$ 11,791.55	\$ 11,000.00
	Total	\$ 23,588,604.63	\$ 18,925,366.23

Motion: Mr. Cooper

Second: Mrs. Stacy

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Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes;
Mr. Himes, yes.
The President declares the motion carried.

420-08 Resolution to Approve Star Ohio Investment Account

The Board hereby approves the treasurer to open an investment account in Star Ohio as allowed under Ohio Revised Code 135.45(F)(2)(a) upon the recommendation of Treasurer Ballengee.

Motion: Mr. Cooper
Second: Ms. Jenkins
Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes;
Mr. Cooper, yes.
The President declares the motion carried.

421-08 Resolution to Approve RBC to the Investment Broker List

The Board hereby approves adding RBC to the district's investment broker list upon the recommendation of Treasurer Ballengee.

Motion: Ms. Jenkins
Second: Mr. Himes
Roll Call: Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes;
Mr. Foster, yes.
The President declares the motion carried.

422-08 Resolution to Declare an Urgent Necessity and Waiving Competitive Bidding For Electrical Work Required for Stadium Lights

The Board hereby approves declaring an urgent necessity and waiving competitive bidding for electrical work required for stadium lights.

WHEREAS, the Board of Education of the Manchester Local School District (the "Board") previously approved the installation of lights and poles at the stadium and declared an urgent necessity to purchase the lights and poles, which were then to be installed as a donation to the Board by a local contractor; and

WHEREAS, during the installation it was determined that an electrician's services were needed to complete the installation and electrical materials were also needed therefore, purchase orders for West End Electric were approved in the amount of \$31,460; and

WHEREAS, subsequently, the Board was informed that the services of a certified electrician, a transformer and related wiring materials were needed to have the lights function as intended at the stadium; and

WHEREAS, to the extent the competitive bidding requirements outlined in Ohio Revised Code Section 3313.46 apply to the purchase and installation of stadium lights, the Board determines that an urgent necessity exists and wishes to waive competitive bidding for the purchase of the required services of a certified electrician, transformer and related wiring to achieve a functioning lighting system at the stadium and authorizes the Treasurer to issue purchase orders in an amount not to exceed \$80,000 to West End Electric to cover the cost of the transformer and its installation;

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Manchester Local School District, based upon the information provided to it for review, as follows:

1. The Board declares an urgent necessity and waives competitive bidding, to the extent these requirements apply to the purchase and installation of stadium

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lights and related equipment, for the purchase and installation of a transformer and related labor to achieve a functioning stadium light system, pursuant to the authority granted to the Board by Ohio Revised Code Section 3313.46.

2. The Treasurer is authorized to issue a purchase order in an amount not to exceed \$80,000 to cover the costs related to the required transformer and any related labor and materials necessary to achieve a functioning stadium light system with West End Electric.

Motion: Mr. Foster

Second: Mr. Cooper

Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes.

The President declares the motion carried.

423-08 Resolution to Enter Executive Session

The Board enters executive session at 8:34 p.m. as per O.R.C. 121.22 for the purpose of (G-1) to consider the employment, appointment, compensation of public employees.

Motion: Mr. Cooper

Second: Ms. Jenkins

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

424-08 Resolution to Re-Enter Public Session

The Board re-enters public session at 9:14 p.m. from executive session as per O.R.C. 121.22 for the purpose of (G-1) to consider the employment, appointment and compensation of public employees.

Motion: Ms. Jenkins

Second: Mr. Cooper

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes.

The President declares the motion carried.

425-08 Resolution to Approve 2009-2010 School Calendar

The Board hereby approves the 2009-2010 school calendar upon the recommendation of Superintendent Ralstin.

Motion: Mr. Cooper

Second: Ms. Jenkins

Roll Call: Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes.

The President declares the motion carried.

426-08 Resolution to Approve Elementary Volunteer

The Board hereby approves Regina Jackson as an elementary school volunteer for the 2008-2009 school year upon the recommendation of Superintendent Ralstin.

Motion: Mrs. Stacy

Second: Mr. Cooper

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

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The President declares the motion carried.

427-08 Resolution to Approve Transportation Agreement - Willis

The Board hereby approves entering into a payment in lieu of transportation contract at the IRS mileage rate with Daniel Willis to transportation a student to and from Manchester Elementary for the 2008-09 school year.

Motion: Mr. Himes

Second: Ms. Jenkins

Roll Call: Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes.

The President declares the motion carried.

428-08 Resolution to Employ Substitute Teachers

The Board hereby approves employing the following substitute teachers upon the nomination from South Central Ohio Educational Service Center Superintendent, Lowell Howard for the 2008-09 school year to be paid at the daily rate of \$100.00 per day for days actually taught.

Long-term – Chrystie Keenan, Jason Sadler, Lex Turner

Motion: Mr. Cooper

Second: Mr. Himes

Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes.

The President declares the motion carried.

429-08 Resolution to Employ Personnel for Supplemental Positions

The Board hereby employs the following individuals on one year supplemental limited contracts for the 2008-09 school year upon recommendation of Superintendent Ralstin:

Allison Adams	JV Girls Basketball Coach	Cat III/ Exp 0
Aaron Lockhart	JV Boys Basketball Coach (additional for Freshman Team)	Cat III/Exp 4
P. J. Wagnor	8 th Grade Boys Basketball Coach	Cat III/Exp 1

Motion: Mr. Cooper

Second: Mr. Himes

Roll Call: Mrs. Stacy, yes; Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes.

The President declares the motion carried.

430-08 Resolution to Employ Part-time Bus Driver

The Board hereby approves the employment of Ray Womacks as a part-time bus driver on a one year limited part-time contract effective December 15, 2008 for the remainder of the 2008-09 school year not to exceed 3 hours per day at the hourly rate of \$12.39 upon the recommendation of Superintendent Ralstin.

Motion: Mrs. Stacy

Second: Mr. Cooper

Roll Call: Mr. Cooper, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

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431-08 Resolution to Cancel the Lease Agreement with Manchester Fireman's Benefit Association

The Board hereby approves the cancellation of the lease agreement for the Woolard School Property that was entered into by the Board of Education and Manchester Fireman's Benefit Association on April 13, 2005 effective January 1, 2009 due to the sale of the Woolard Property to the Village of Manchester.

Motion: Ms. Jenkins

Second: Mrs. Stacy

Roll Call: Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Cooper, yes;
Mr. Foster, yes.

The President declares the motion carried.

432-08 Resolution to Adjourn

The Board hereby adjourns at 9:20 p.m.

Motion: Mr. Himes

Second: Mrs. Stacy

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes;
Mr. Cooper, yes.

The President declares the motion carried.

SIGNED BY:

Richard K. Foster, President

ATTESTED BY:

Karen K. Ballengee, Treasurer