

Manchester High School

September 9, 2009

The Manchester Local School District Board of Education meets in regular session on Wednesday, September 9, 2009 at 6:30 p.m. at Manchester High School. Mr. Richard Foster, Board President presides over the meeting.

281-09 Call to Order, Moment of Silence and Pledge of Allegiance

Mr. Roy Cooper, absent; Mr. Richard Foster, present; Mr. Terry Himes, present; Ms. Fredricka Jenkins, present; Mrs. Kathleen Stacy, present.

A Moment of Silence is observed followed by the Pledge of Allegiance led by Mr. Jeff Wells.

282-09 Resolution to Approve Agenda

The Board approves the agenda as presented.

Motion: Ms. Jenkins

Second: Mr. Himes

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

283-09 Reports & Recognition of Visitors

1. Superintendent's Report
Mr. Robert Ralstin reports on the following:
Student enrollment is 504 at the elementary and at 318 the high school.
There are 51 students enrolled in dual enrollment math and science classes, totaling 212 quarter hours.
September 8th will be an inservice day for the staff.
Informational H1N1 parent letters have been sent home.
The model special education policy and procedures is given to the Board for their review.
ActivBoard professional development for 7-12 teachers is being planned.
A Fall Parent Night is being planned for October.
Learn and Serve program is being added at the Elementary this year.
Possible changes in the 6th grade trip were discussed for this year.
A draft teacher performance assessment was discussed.
2. Treasurer's Report
Mrs. Karen Ballengee reports on the following:
Employees will be enrolled in the Cafeteria 125 Plan by American Fidelity next week.
The 2008-09 audit has been released by the Auditor of State.
DP&L has filed for personal property public utility exemptions with an estimated value of \$280,000 in lost tax revenue if the Department of Taxation approves the exemptions.
3. Director of Special Programs' Report
Mr. Mike Cluxton reports on the following:
21st Century grant will provide morning, afterschool and summer school programs this year.
The Learn and Serve has 13 high school students this year.
Staff will be meeting to continue the Ohio Improvement Plan.
Preschool handicap class has 9 students and the regular preschool class has 23 students enrolled.
The Safe Routes to School grant will pay for flashing reflectors for the Walk to School Day on October 7th.

Manchester High School

September 9, 2009

- 4. Supervisor of Facilities and Transportation’s Report
 Mr. Scott Kirk reports on the following:
 The custodian staff completed the summer cleaning schedule early.
 The bus garage is ready for inspection.
 Bus cameras have been installed and they are helping in student discipline and traffic offenders.
 Custodians and bus drivers have been going through various inservices.
 A virus/germ cleaning schedule is in place for the buildings and buses.
 Johnson Controls is studying our buildings for energy savings.
 Unneeded items are being collected for the auction.
 Mr. Kirk has completed bus route software training.
- 5. Recognition of Visitors
 Mr. Jeff Wells addresses the Board concerning the discussion of dissolving the 6th Grade Safety Patrol program and trip.

284-09 Old Business - none

285-09 Resolution to Approve August 26, 2009 Board Meeting Minutes

The Board hereby approves the regular board meeting minutes of August 26, 2009.

Motion: Mrs. Stacy
Second: Mr. Himes
Roll Call: Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Foster, yes.
The President declares the motion carried.

286-09 Resolution to Approve Set/Adjust Teacher Salaries

The Board hereby approves setting/adjusting the following teacher salaries due to changes in education level and/or verification of experience upon the recommendation of Superintendent Ralstin.

<i>Name</i>	<i>Degree</i>	<i>Experience</i>
Mathias Applegate	Master	6 years
Andrew Nelson	Master	10 years
Brooke Swango	5 th Year	5 years
James Wilkins	Master +15	15 years

Motion: Mrs. Stacy
Second: Ms. Jenkins
Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Foster, yes; Mr. Himes, yes.
The President declares the motion carried.

287-09 Resolution to Approve Alternative School Agreement with Washington-Nile

The Board hereby approves contracting with the Washington-Nile Local School District for alternative school services for the 2009-2010 school year upon the recommendation of Superintendent Ralstin.

Motion: Mr. Himes
Second: Mrs. Stacy
Roll Call: Mrs. Stacy, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes.
The President declares the motion carried.

288-09 Resolution to Accept 2008-2009 Single Audit

The Board hereby accepts the 2008-2009 financial single audit performed by the Auditor of State’s office.

Motion: Ms. Jenkins

Second: Mr. Himes

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

289-09 Resolution to Accept August, 2009 Financial Reports

The Board hereby accepts the August, 2009 financial cash, investment, cash flow, receipts, expenditures and appropriation reports as presented by the Treasurer.

Fund Types	August Revenues	August Expenditures	Total Revenue Fiscal Yr to Date	Total Expenditures Fiscal Yr to Date	Ending August Balance
General	434,035	760,967	3,528,046	1,694,849	4,708,876
Special Revenues	99,398	110,788	207,406	205,578	141,897
Debt Service	42,142	14,283	661,999	37,242	3,119,978
Building	0	54,999	40	61,970	155,887
Agency	312	810	1,887	6,981	28,607
Trust	0	4,760	9,000	7,640	30,111
Total	\$575,886	\$946,608	\$4,408,378	2,014,260	8,185,355

Motion: Ms. Jenkins

Second: Mr. Foster

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

290-09 Resolution to Enter Executive Session

The Board enters executive session at 7:32 p.m. as per O.R.C. 121.22 for the purpose of (G-1) to consider the appointment, employment and compensation of public employees and (G-2) to consider the sale of property at competitive bidding.

Motion: Mrs. Stacy

Second: Mr. Himes

Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.

The President declares the motion carried.

291-09 Resolution to Re-Enter Public Session

The Board re-enters public session at 8:16 p.m. from executive session as per O.R.C. 121.22 for the purpose of (G-1) to consider the appointment, employment and compensation of public employees and (G-2) to consider the sale of property at competitive bidding.

Motion: Mr. Himes

Second: Ms. Jenkins

Roll Call: Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Foster, yes.

The President declares the motion carried.

Manchester High School

September 9, 2009

292-09 Resolution to Resolution to Employ Substitute Teachers

The Board hereby approves employing the following substitute teachers upon the nomination from South Central Ohio Educational Service Center Superintendent, Lowell Howard for the 2009-10 school year to be paid at the daily rate of \$100.00 per day for days actually taught upon the recommendation of Superintendent Ralstin.

<u>Long-term Substitute</u>	<u>Permanent</u>	<u>Short-term Substitute</u>
Charles Nichols	Connie Cox	Brian Napier
Rhonda Bailey		
Donna Conley		
Richard Jones		

Motion: Mrs. Stacy
Second: Mr. Himes
Roll Call: Mrs. Stacy, yes; Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes.
The President declares the motion carried.

293-09 Resolution to Approve Volunteers

The Board hereby approves Roy Cooper and Brad Updyke as volunteer coaches for the 2009-2010 school year upon the recommendation of Superintendent Ralstin.

Motion: Mr. Himes
Second: Ms. Jenkins
Roll Call: Mr. Foster, yes; Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes.
The President declares the motion carried.

294-09 Any Other Business

294A-09 Resolution to Employ Home Instruction Tutor - Swayne

The Board hereby approves employing Valerie Swayne on a one year limited supplemental contract as home instruction tutor for the 2009-2010 school year.

Motion: Mrs. Stacy
Second: Mr. Himes
Roll Call: Mr. Himes, yes; Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Foster, yes.
The President declares the motion carried.

295-09 Resolution to Adjourn

The Board hereby adjourns at 8:21 p.m.

Motion: Mr. Himes
Second: Mrs. Stacy
Roll Call: Ms. Jenkins, yes; Mrs. Stacy, yes; Mr. Foster, yes; Mr. Himes, yes.
The President declares the motion carried.

APPROVED BY:

ATTESTED BY:

Richard K. Foster, President

Karen K. Ballengee, Treasurer